



August 31, 2021

Dear Parent/Guardian,

Please take a few moments to read the following important information:

- Akron Elementary does not send home mid-terms the first 9 weeks. Please communicate with your child's teacher if you have any questions.
- All schools in the Tippecanoe Valley School Corporation will be closed on Monday, September 6th, 2021, in observance of Labor Day. School will resume on Tuesday, September 7th, 2021.
- **Arrival / Dismissal:** Please drop students off at Door A. **Doors will not open until 8:00 a.m. Please do not drop your child off at the back doors.** If you are entering the building, please park in a designated parking stall. **Passing is not allowed at any time in the parking lot. Parking along the curb is also not allowed during arrival times.**
- Please do not line up in the pickup line before 3:00 p.m. We are trying to keep our front area clear for the safety of our students and staff.
- Any student being picked up by a vehicle will be dismissed from Door A. Please remember to get in the car pick up line and not in the back parking lot. We greatly appreciate your help in this matter.
- Please communicate all transportation changes to your child's teacher or the office through note or phone call. Personal emails tend to get placed in our spam so teachers may not get them in time of dismissal. Please communicate transportation changes to the office by no later than 3:00 p.m.
- At no time is a child allowed to use their cell phone to contact parents during the school day. If you need to get a message to your child, please call the office and we will gladly relay the message. Cell phones will be taken away from the child and given to the parent if this becomes an issue.
- **Unexcused Absences:** Unexcused absences occur when a parent fails to contact the school when a student is not in attendance. Unexcused absences may result in disciplinary action being taken including, but not limited to parent contact, detention, Saturday school, night school, parent conferences, and contacting the Probation Office of the court system. **Please notify the office by 9:00 a.m.** when your student is absent or going to be tardy from school. Please remember to sign your child into the office when he/she is late to school. Please read over the new corporation attendance policy that was sent home last week.
- In the interest of school safety, Akron Elementary is asking parents to drop off items to the office instead of walking to student's classrooms in the morning before school. Please drop your student off at the door and allow them to walk to class by themselves. Thank you for your continued support in school safety.

Sincerely,

Mr. Scott Sterk

Mr. Scott Sterk,
Akron Elementary Principal