



Akron Elementary School  
202 E. Rural St.  
Akron, In. 46910  
Tel: 574-598-2367  
Fax: 574-598-2361  
Chrissy Mills Principal



## DISMISSAL PROCEDURES

Dear Parents/Guardians,

Welcome to the 2020-21 school year. We are excited to start the school year! Please see the following procedures for the end of the day dismissal:

1. **CAR RIDERS** – We dismiss our car riders at 3:30 p.m. We ask that parents/guardians do not start lining up until 3:00 p.m. or after. If you come before 3:00 p.m., we will ask you to park until 3:00 p.m.
2. **WALKERS** - They will be dismissed from Door S by the back parking lot around 3:40 p.m. Please pick your child up at that door if you walk with them.
3. **BUS RIDERS** – They will be dismissed from Door R around 3:45 p.m. or soon after. If you are picking up a middle schooler or high schooler, we ask that you please park in the south parking lot. Your child will come to you.

Reminder, once you have let your child's teacher know the student's transportation for the end of the day during the school year; if you change anytime throughout the week or day, you either have to send a note in with your child to give to the teacher or contact the office. ***We will not take a transportation change by word of mouth from a student. It has to be directly to the teacher/office from the parent/guardian.***

If you have any questions, please contact the school at 574-598-2367.

Sincerely,

*Chrissy Mills*

Chrissy Mills,  
Akron Elementary Principal

Student success through the development of character, leadership, and literacy.